

船员实用指南：证书办理与权益维护

Crew Practical Guide: Certificates & Rights

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一、证书与办理

- 常见证书：适任证书、培训合格证、海员证、健康证书、服务簿。
- 办理/换证渠道：海事一网通办（zwfw.msa.gov.cn）在线申请，或当地海事政务窗口。
- 建议到期前 3–6 个月启动换证；提前核对体检与资历要求。
- 常用材料：身份证、证件照、体检证明、资历证明、原证书（以受理清单为准）。

二、在船权益要点

- 工资按时足额发放；休息时间符合国际公约要求（MLC）。
- 超期服务可依合同与规定主张遣返权利。
- 高风险航区津贴、保险与防护：以合同、公司规定与承保人要求为准。

三、维权路径

- 1) 船上先书面沟通并留存记录；2) 向船长/公司书面反映；3) 靠港时向海事部门或港口国主管机关投诉；4) 必要时寻求行业组织协助。
- 保留证据：合同、工资单、值班与休息记录、聊天与邮件记录。
- 时限提示：PSC 滞留异议 3 个工作日内提出申诉；行政处罚可 60 日内复议、6 个月内诉讼（以法定期限为准）。

四、紧急联系方式

- 中国海上搜救电话：12395；船舶遇险呼叫：VHF 16 频道 / DSC。
- 靠港前查询当地应急号码并张贴在驾驶台与机舱。

I. Certificates & Applications

- Common certificates: Certificate of Competency, training certificates, Seafarer's Identity Document, medical certificate, service record book.
- Apply or renew via the MSA One-Stop Service (zwfw.msa.gov.cn) or a local MSA office.
- Start renewal 3–6 months before expiry; check medical and sea-service requirements early.

II. Onboard Rights

- Wages paid in full and on time; rest hours in line with MLC.
- Repatriation rights apply in overstay situations per contract and regulations.
- High-risk-area allowances, insurance and PPE follow contract, company rules and underwriters.

III. Rights Protection Paths

- 1) Communicate in writing onboard and keep records; 2) escalate to master/company; 3) report to the maritime authority or Port State Control at the next port; 4) seek industry-organization support if needed.
- Keep evidence: contracts, payslips, watch/rest records, chats and emails.
- Time limits: PSC detention appeal within 3 working days; administrative reconsideration 60 days / litigation 6 months (per law).

IV. Emergency Contacts

- China maritime rescue: 12395; distress: VHF Ch.16 / DSC.
- Check local emergency numbers before arrival and post them on the bridge and in the ECR.

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